FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00158908-A **Type of Permit:** FILMING **Release Date:** 11/22/2019

Production Company	NEW YORK FILM ACADEMY LTD - STUDENTS
Insured Company Name	NEW YORK FILM ACADEMY LTD - STUDENTS
Contact Phone No. 1	818-333-3558
Contact Phone No. 2	212-674-4300
Fax	
Address	3300 W. RIVERSIDE DR BURBANK, California 91505
Production Title	THE LONGEST DISTANCE
Type of Production	Student

Producer	Yaxuan Chen
Director	Xuanting Liu
1st AD	Jiayu Liu
Production Manager	Yaxuan Chen
FilmL.A. Coordinator	Angel Miranda
Location Manager	Yaxuan Chen
Primary Phone	Mobile - 510-365-1872
Secondary Phone	
Location Assistant	Yaxuan Chen
Primary Phone	Mobile - 510-365-1872
Secondary Phone	

Fees

LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$190.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00

Total Permit Fee $266.00

Number of Locations 1

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Summary Information

Location

Location 1 of 1

Permit Number F00158908-A
Production Company NEW YORK FILM ACADEMY LTD - ST...
Insured Company NEW YORK FILM ACADEMY LTD - ST...
Production Title THE LONGEST DISTANCE

Location Manager Yaxuan Chen
Primary Phone Mobile - 510-365-1872
Secondary Phone

Location Address 11430 Chandler Blvd, Los Angeles, CA, 91601
Location Name NORTH HOLLYWOOD PARK
Location Type Park
Location Description NORTH HOLLYWOOD PARK
Film Dates 11/24/2019 - 11/24/2019 10:30 - 13:30 1 day
Open or Closed to the Public Open
Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
No cast or crew parking on area streets
No Parking in handicap spaces at anytime.

Please see attached document F158908-A Guidlines.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	5
Cube Trucks	1

Personnel on Location

Type	Quantity
Cast	3
Crew	10
Rec & Park Monitor required	1

Filming Activities Exterior dialogue and establishing shots; Camera, equipment and film activities on city park property only – no public sidewalk and/or street activities; PARK #67467.;

Jurisdiction **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals

LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Crystal Castellanos
LOS ANGELES CITY POLICE DEPARTMENT	Richard Priest

Coordinator Note RAPG REF: 67467.
Coordinator Note BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.
Coordinator Note NORTH HOLLYWOOD PARK - PARK TENNIS COURT 5.
Coordinator Note ONE (1) REC AND PARK MONITOR REQUIRED:
11/24, 10:00 - 15:00 HOURS.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL

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Summary Information

Location

Permit Number	F00158908-A	**Location Manager**	Yaxuan Chen
Production Company	NEW YORK FILM ACADEMY LTD - ST...	Primary Phone	Mobile - 510-365-1872
Insured Company	NEW YORK FILM ACADEMY LTD - ST...	Secondary Phone	
Production Title	THE LONGEST DISTANCE		

BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- Ok to film on North Hollywood park tennis court 5 on 11/24/2019
- Must adhere to monitors instructions at all times.
- STUDENTS ARE APPROVED TO USE TENNIS COURT 5 ONLY.
- Students must work around park patron activities.
- When filming on the weekends at any park location cast / crew size must stay at 10 people or less.
- Ok to have camera, lights, stands, c-stands, bounce boards, flags, table and chairs.
- OK TO PARK 7 CARS 1 CUBE TRUCK IN CHANDLER LOT.
- Please leave area clean after use.
- Cannot interfere, prevent, or clear park patrons from the location of filming.
- May not drive on any park service road or grassy areas unless approved.
- Must work around maintenance activities.
- All equipment must be handheld only.
- May not block entrance or exits.
- Must legally park vehicles in parking lot.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Nudity is prohibited and not allowed in any Recreation and Parks facility.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible

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unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.

- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-70377

NEW YORK FILM ACADEMY/ INTERMEDIATE (GRIFFITH PARK- MT HOLLYWOOD OBS SIDE)

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